



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

**JOGANANDA DEVA SATRADHIKAR
GOSWAMI (J.D.S.G.) C OLLEGE
OLLEGE, BOKAKHAT**

- Name of the Head of the institution **DR. JAYANTA GOGOI**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9954451703**
- Mobile No: **9954451703**
- Registered e-mail **JDSGCOLLEGELIBRARY@GMAIL.COM**
- Alternate e-mail **gogoi.jayanta@gmail.com**
- Address **BOKAKHAT**
- City/Town **BOKAKHAT**
- State/UT **ASSAM**
- Pin Code **785612**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **DIBRUGARH UNIVERSITY**
- Name of the IQAC Coordinator **DR. JAYANTA DAS**
- Phone No. **7002328540**
- Alternate phone No. **7086724349**
- Mobile **7086724349**
- IQAC e-mail address **jdsgiqac@gmail.com**
- Alternate e-mail address **JDSGCOLLEGELIBRARY@GMAIL.COM**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://jdsgcollege.edu.in/wp-content/uploads/2023/09/AQAR-2021-2022.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://jdsgcollege.edu.in/wp-content/uploads/2023/02/Academic_Calendar_for_the_Degree_Colleges_2023.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B	2.11	2019	18/10/2019	17/10/2024
Cycle 2	B	2.78	2012	05/07/2012	04/07/2017
Cycle 1	B	70.60	2004	08/01/2004	07/01/2009

6. Date of Establishment of IQAC

24/07/2003

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
JDSG COLLEGE	CONSTRUCTION 10 COMMUNITY CENTRES UNDER ARTCLE 275(1)	ASSAM PLAIN TRIBES DEVELOPMENT CORPORATION LTD, GUWAHATI	2023	1 crore

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **02**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. FDP on Blended of Teaching Learning in Collaboration with TLC, Tezpur University during 14-20 September 2022.
2. An Academic Audit was conducted during the period by Prof. Jogen Kalita, Gauhati University and Dr. Putul Saikia, Ex-principal, DR College, Golaghat on 4th November, 2022.
3. An ICSSR Sponsored National Seminar was organized by Department of Commerce in collaboration with IQAC on 11th & 12th November, 2022.

4. Workshop on Effective Implementation of the FYUGP under Dibrugarh University as per the mandate of the NEP 2020 ON 24th June, 23 where Professor Mukut Hazarika from affiliated University was the Resource person.

5. Workshop on Teaching, Learning and evaluation attended by Sri Deva Pallab Rajkhowa, Deputy Controller of Examinations, Dibrugarh University.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. To introduce more add-on courses to be approved by Dibrugarh University	Dibrugarh University has approved the add on courses and classes began
2. To Sign MOUs with NRL, Kaziranga University, AISECT, TASKSHASILA etc.	MOUs have already been signed
3. To aid the Departmental libraries in purchasing more books and to provide a one time grant of Rs. 10,000/- to each department.	All departments were provided with an amount of Rs. 10000/- each for uplifting departmental libraries.
4. To Commission the Women's Wing of the NCC and make it a full-fledged wing under Mrs. Hirimpa Saikia.	The Women's Wing of the NCC has been commissioned.
5. To arrange for the registration of the Alumni Association and for more Alumni Engagement.	Alumni Association has been registered
6. Awareness programme on the SDG Goals on 17th February, 2023	conducted in collaboration with Kaziranga University in which Dr Jayanta Kumar Sarmah, Prof. of CHEMISTRY and Dean of school of basic sciences the resource person
7. A seminar on the SDGs Goals	This was conducted in collaboration with UNESCO Association , Guwahati Chapter on 20th March 2023 where Dr.

	Aswini Sharma was the Resource Person.
8. Workshop on Entrepreneurship	A workshop on entrepreneurship was organised by the IIC
9. A workshop on NEP	A Workshop was conducted on the 24th June, 23 where Professor Mukut Hazarika from Dibrugarh University was the Resource person.
10. An FDP on Teaching, Learning and Evaluation	An FDP was conducted in collaboration with TLC, Tezpur University

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	31/07/2023

14. Whether institutional data submitted to AISHE

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Year	Date of Submission				
2021-22	20/01/2023				
15.Multidisciplinary / interdisciplinary					
<p>The College has been following the CBCS Regulation devised by the affiliating University, namely Dibrugarh University for its UG programmes since 2019. It offers a number of multidisciplinary/interdisciplinary courses for the under-graduate students. The College has prepared 21 Add-on Certificate Courses for the UG level students which are Multidisciplinary and interdisciplinary in nature. All of these Add-on Courses have been approved by Dibrugarh University which are run by the teaching departments and the IQAC. A number of these courses are being conducted in collaboration with some outside organisations/IT Firms. Students of the Arts and Commerce stream can enrol themselves for these MD/ID certificate/diploma</p>					

programmes. Moreover after the implementation of NEP, 2020, the affiliating University has also introduced FYUGP since the academic session of 2023-24.

16.Academic bank of credits (ABC):

The College has already registered with the DigiLocker Platform. Measures are being taken to get the name of our College registered with the NAD. Some issues have been encountered in getting our institute registered and the issues have been taken up with the DigiLocker HelpLine Email ID/Team. All the students of the UG level have been made aware and sensitized about the significance of ABC. They have been encouraged to open their ABC IDs and all have done it. The said IDs have been collected from the students through a Google Form which all have to mandatorily fill and submit to the College Office. The students of the PG level in the Department of Assamese have also been encouraged to create their ABC IDs.

17.Skill development:

Currently there are the following Skill Development Programmes in the College: 1. Six-Months' Computer Application Programme being run by the IQAC 2. A three-months' cutting-knitting programme 3. An LED bulb making training programme under the Incubation and Innovation Cell 4. A Certificate Programme in Tea Plantation and Management 5. Certificate Programme on vermicompost preparation 6. Certificate Programme on Yoga

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

A Certificate Programme in the learning and teaching of Sanskrit (both language and literature) is being mooted. Teaching is imparted mainly through Assamese and the Hindi language in the HS and UG level. Lecture programs etc are organized periodically in collaboration with Brahmakumari Aiswariyo Viswavidyalaya on life skills, etc. Annual cultural and literary programmes are organized where students belonging to different culture, caste, creed, religion etc can showcase their culture, art, literature, etc. Cultural processions showcasing all tribes, their cultural markers and glorifying the great Indian cultural tradition is a regular phenomenon. A certificate course on Indian Knowledge System and Practices including the Indian Worldview is being planned in the auspices of the IQAC. This is how the College tries to integrate Indian knowledge system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The UG level curriculum for the students devised by Dibrugarh University which the college also implement have definite learning objectives and learning outcomes. These objectives and outcomes are clearly written for each course of study for each semester. Page 6/100 09-09-2023 02:45:16 Annual Quality Assurance Report of JOGANANDA DEVA SATRADHIKAR GOSWAMI(J.D.S.G.) COLLEGE The faculty members try to focus on these objectives and outcomes and for that they try to make the students aware about them. The parents/guardians are also made aware about these Course Outcomes and Programme Outcomes whenever parent-teacher meets are convened. The COs and POs are assessed as per the prescribed guidelines of the University.

20.Distance education/online education:

The College has not started its own online programme yet. However, the college has two different Study Centre for Distance education- one under Krishna Kanta Handique State Open University (KKHSOU) and the other under Directorate of Open and Distance Learning, Dibrugarh University. Both the study centre offer UG and PG Programmes in various subjects.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	164
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File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	869
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File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	322
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File Description	Documents
Data Template	View File
2.3	297
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	40
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	41
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	40
Total number of Classrooms and Seminar halls	
4.2	83,86,841.00 LAKHS
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	120
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum prescribed by Dibrugarh University. The college follows the Academic calendar issued by the University and executes it rigorously. The Time Table is prepared by the Academic in-charge of the college. The faculty uses charts, maps, models and specimens as teaching aid. Methods like seminar, group discussion, case study for effective delivery of curriculum are used. Study materials, notes and question banks are provided in the class and through online. Educational field visits, industrial visits, tours are organized. Group projects are assigned. The college has a library to facilitate the students to access to latest books available in concerned subjects and topics. The books are issued to the students as and when needed by them. The record of the same is maintained in the Library. Formative assessment is done to identify gaps in students' knowledge which helps to identify slow and advanced learners. The achievements of objectives of the syllabus are measured through students' performance in Internal tests, Group discussions, Presentations and University examinations.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://jdsgcollege.edu.in/curricular-aspects/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, Dibrugarh University notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester and tentative dates for semester-end examinations. The college follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Syllabus coverage for each semester is decided well in advance and faculty members adhere to it. Internal Assessment tests, assignments and seminars are part of the Continuous Internal Evaluation of students. The internal assessment test timetable are prepared by the examination

committee is published to stakeholders, and conducted as per the schedule. Post IA tests, evaluation of answer scripts, and calculation of CO-PO/PSO attainment are carried out by respective Course Instructors. Continuous evaluation and assessments are also done for project works and seminars. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://jdsgcollege.edu.in/curricular-aspects/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

09

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

20

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

531

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

531

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender: There are a few subjects that has papers on gender as

apart of their curriculum. Numbers of programs are conducted for women and girl students such as gender sensitization programs, woman empowerment, Laws for Woman, Women’s Day, etc. Further there is an active Women Cell in the college that organizes gender related programs from time to time.

Environment and Sustainability: A few subjects also have papers related to environment as a part of their curriculum. Further, N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year, N.S.S. unit undertakes a host of activities in the nearby villages during the special camps. In these camps, N.S.S. organizes various environment related programs including tree plantation, village cleanliness, plastic free drive etc.

Human Values and Professional Ethics: The college takes efforts for integration of ethical and human values through extra-curricular activities. Programs conducted under N. S. S., N.C.C. and Add on courses like Value education help to inculcate human values among students. Different social activities have been initiated by the college like Health and Hygiene awareness programs, Medical check-up camps, AIDS awareness programs, Voter’s awareness program, Road safety Campaign, Blood donation camps, etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

155

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

155

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://docs.google.com/spreadsheets/d/1NGMXPChlw2LbEV4xJdwowHJJMfBqAe84jgDOo2aTvkk/edit?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

450

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

106

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow Learners:

- Slow learners of the college are provided with remedial classes and tutorial classes by subject experts for the core critical courses to overcome their difficulty in a specified course.
- By providing special make-up classes in subjects like Mathematics and English communication skills.
- Regular counselling of identified slow learners by faculty mentors in their mentee group helps in boosting the confidence level of a student.
- Specially developed home assignments, self learning material and model question paper.

Advance learners:

- Facilitate use of Reference books and e-learning resources.
- Skill development and on the job training to increase their employability opportunities.
- Peer Teaching.
- Leadership & representative roles in various collegiate & inter-collegiate activities.
- Students are guided and encouraged to take up online courses like NPTEL, MOOCs, SWAYAM, etc.
- Students are given career counselling sessions on regular basis to help students to have ideas about various career developing opportunities.

File Description	Documents
Link for additional Information	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/2.2.1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
869	40

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student Centric methods:

All the departments have adopted student centric methods to fulfil the desires and aspirations of the students for attaining true knowledge that can be utilised for solving real life problems. The college adopted teaching-learning methods that includes meaningful discussion amongst students under interactive mode involving self-motivated and problem-solving approaches that will lead to practical utility of their knowledge. A series of events, workshops, talks, field trips, films, seminars and webinars are organised to provide beyond the classroom exposure and hands on experience to students for their holistic development. Faculty members formulate micro-groups among students to initiate group discussions, project presentations and assignments to be solved by a group of students to encourage interactive discussions.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/2.3.1_compressed.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculties use ICT enabled classrooms with audio visual aids and Wi-fi facilities for student centric learning through e-learning platforms, Power point presentations, films and use of other innovative media. Multimedia presentations, photographs, posters are also presented by students to articulate their views.

Teachers even utilise google classroom, google meet and zoom meetings other than using power point presentation and stylus board. Teachers also provide the students with online study materials available in e-pathsala, MOOC and other online platforms. The IQAC of the college in association with Teaching Learning Centre (TLC), Tezpur University have also organised a weeklong FDP on Effective Teaching in Blended Learning Era during the year.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/2.3.2.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

6491 months

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and departmental level. Continuous evaluation is made through Group Discussion, Unit Tests, Viva, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Two unit tests are conducted per semester regularly as per the schedule given in academic calendar. The performance of the students is displayed on the Notice board and communicated to the students even in the classroom. Personal guidance is given to the poor performing students after their assessment. Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are usually given by their teachers to the students to prepare for power point presentation.

For transparent and robust for internal assessment, the mechanisms used include: Internal Examination Committee, Question Paper Setting, Conduct of Examination, Result display, Interaction with students regarding their internal assessment.

File Description	Documents
Any additional information	View File
Link for additional information	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/sd.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and conduction of examination and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

At Institute level, an examination committee, comprising of a senior teacher as coordinator and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are

addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the HOD concerned. All such representations are taken positively and are reassessed by another teacher if necessary.

Parents are informed about their ward’s performance through parent-teacher meet. Students are counseled by the faculty mentor, and remedial classes are conducted for students who have failed in the examinations.

File Description	Documents
Any additional information	View File
Link for additional information	https://jdsqcollege.edu.in/wp-content/uploads/2023/09/gv.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes (POs): It represents the knowledge, skills and attitudes the students should have at the end of a course completion of their respective program.

Course Outcomes (COs): It gives the resultant knowledge and skills the student acquires at the end of each course. It defines the cognitive processes a course provides.

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Graduate attributes are described to the first year students at the commencement of the programme. Few hours are spent by the teachers introducing the subject to the Students. Learning Outcomes of the Programs and Courses are observed and measured periodically.

1. Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students
2. The importance of the learning outcomes has been

- communicated to the teachers in every IQAC meeting
3. The students are also made aware of the same through Tutorial meetings
 4. The same are publicized through various means such as display and/or communication:
 - Website
 - Classrooms
 - Department Notice Board
 - Parent meet
 - Faculty meetings
 - Library

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/POs-COs-of-All_merged.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution regularly evaluates the performance of students through various methods for measuring the attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes.

Throughout the year the faculty records the performance of each student on each programme outcome. At the same time bridge classes are also conducted for slow learners to make pace with the desired progression.

Evaluation Process: The programme outcomes and programme specific outcomes are assessed with the help of course outcomes of the relevant programme through direct evaluation process. It is provided through University Examinations, terminal exams, internal and home assignments, unit tests, viva, open book tests, etc.

Average attainment in Evaluation Process: Students under university examination are evaluated for 80% of total marks and institution for 20% marks as internal assessment. Students enrolled for Add On/Certificate Courses offered by the institution are evaluated by the institution itself. At the same time,

observations of student knowledge and skills against measurable course outcomes are evaluated throughout the year

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/PO-CO-EVALUATION-PDF.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

131

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/as.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://jdsgcollege.edu.in/teaching-learning-and-evaluation/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

05

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
06	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
02	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>The college , through its various cells and units have organized a host of extension programs reinforcing the vision of the college to be a significant contributor to the social milieu of the region. An awareness program on Health and Hygiene organized by the Women's cell , village adoption by the Department of Assamese, Field visit of B.Com 6th semester students to Difloo tea estate arranged by Department of Commerce, extension activity in nearby schools organized by Department of English, Entrepreneurship Carnival organized by Institutional Innovation Cell (IIC) , talk on Promotion of Start-up and Entrepreneurial Ethics organized by Department of Commerce and IIC, Celebration of World Entrepreneurs Day organized by IIC, World Environment Day, Rashtriya Ekta Diwas , International Yoga Day organized by NCC, Foundation orientation</p>	

on U-report , National Unity Day, seven days special camp, Awareness program and Constitution Day all organized by NSS Unit I and II are the most prominent ones. These programs gave the students a lot of exposure regarding real life skills as well as fostered a healthy relationship between the College and society.

File Description	Documents
Paste link for additional information	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/Photos-of-extension-Activities-for-the-session-2022-2023.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

664

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

4.1 INFRASTRUCTURE AND LEARNING RESOURCES 1. The college has 32classrooms and a total of 55 rooms for various academic and administrative works. 2. It has a total of 08 Seminar Halls which are ICT enabled. The seating capacity of the biggest seminar hall is 100. The college has a central conference room with multimedia facility. 3. The Department of Education has a laboratory for practical learning purposes. The institution has a rural museum. Page 24/100 22-09-2023 01:24:44 Annual Quality Assurance Report of JOGANANDA DEVA SATRADHIKAR GOSWAMI(J.D.S.G.) COLLEGE 4. The college has one computer laboratorywith 120number of computers. 5. The college has a well-equipped central library with approximately 27896 books,several Journals,Magazines, newspapers etc. 5. It has a Cultural Study Centre, Kaziranga Study Centre, a stateof-the-art gymnasium, two hostels-one each for boys and girls and a canteen for refreshment. 6. It has a Literary Club as well as provision for Wall Magazines for an outlet of the students' literary talents. 7. It has a Green Club and members undertake various activities for preserving the natural environment. 8. Facilities of leased lines. 9. Rooms with smart TV facilities 10. Reprographic facilities in library reading room forstudents and teachers 12. Generators for uninterrupted power supply 13. Central auditorium

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jdsgcollege.edu.in

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Students take part and perform cultural activities during freshmen social, college foundation day, farewell programme, celebration of national day, celebration of the Republic Day, Independence Day etc. The college has all kinds of local musical instruments (traditional and modern) with its own sound system. The Open Air Theatre is under construction. Sports: The College has its own playground for outdoor events like football, cricket and other outdoor games. The indoor stadium with facilities for indoor games is under construction. One Football Ground, one six lane grass track, Jumping pit, discuss throw circle, shot put/ hammer throw circle, one volleyball court, one temporary badminton court, one pavilion building, spaces for boxing/ taekwondo, an indoor stadium under construction. Stock of sports equipment include Volleyball net and Balls, badminton net and racquets, Boxing gloves, Punching pad, Whistle, Starting Clapper, Olympic torch, Relay batons, measuring tape, Football and football corner flags, TT Board, Carom Board, Chess Board, etc. The college has one fitness gym with equipments that include Five station Multi Gym, Dumbbell bar, Barbell Bar, Dumbbell weight, Plates, Exercise ball, Weight Machine, Recumbent Bike, Exercise Bike and Treadmill. There is a cultural study centre for the study of local art and culture including performing art forms. There is a yoga centre in the college which was started on 10/06/2015. The centre organizes International Day of yoga every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jdsgcollege.edu.in/sports-cell

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jdsgcollege.edu.in/digital-room
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

12.41

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library has a collection of 27896 reading materials which includes text, references, journals etc. Local area network and soul software has been installed for automating in house service and activities. The college library has been one of the active members of the Inflibnet. It is wifi enabled and has a seating capacity for 100 users. An e-rsource centre has been established in the library consisting of 11 nos. of computers enabling students to access information for their academic pursuits through internet and e-resources. Additionally 2 computers and one printer are also installed for the teaching faculty. The library also has

separate reading room for faculty and students. Library Section : Property Counter section General reference book section News-paper section magazine section Opac and internet section Rare book section Inflibnet Stack room Periodicals section Alumni Book section M.Phil, Ph.D. Thesis section Book collection section Library Services : Computersied issue, return, renewed Newly arrival display Book bank access inflibnet- N.List resources Two separate reading room Question bank Photocopy and Printing Facility CCTV surveillance for security Internet facility

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://jdsgcollege.edu.in/about-library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.91

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

31

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a total number of 120 computers at present with Internet facilities. At present the computers in the college office are connected by LAN. The various set up of network including Jio Fi set up with 20 MB free data for individual use every day. JIo Set up helps student and faculty to enjoy the internet facilities and they can access various e-contents for academic purposes. All the departments of the college are equipped with digital class room with projector to supplement the traditional classroom experience and knowledge base of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jdsgcollege.edu.in/computer-lab

4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS
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File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

46.99

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical facilities : A maintenance register.. Maintenance and cleanliness of the classroom and laboratory and surroundings of the college The College garden is well maintained Toilets and washrooms are cleaned once a day. Departmental stock register is maintained. Classroom: Departmental time table coordinator. Vice-principal and academic in-charge convene a time table meeting in the beginning of the semester. A committee is formed which allocate classrooms based on the strength of students.

Library: The central library of the College is stacked with thousands of books and periodicals. These materials have been arranged in the prescribed order. All the member of the institution are eligible to get library membership. Library users have to register their details in the entry register. The students can borrow book for upto 15 days an faculty member can use the books for 1 semster. **Laboratory infrastructure and facilities:** The

purchase of laboratory and other specimen etc is done by the purchase committee as per requirement sent by the department. Major construction are supervised by the construction committee. Sports facilities: There is a sports committee for making necessary purchases, maintenance and up-gradation of sports infrastructure as per recommendation received from the games and sports sections. ICT facilities: A well equipped computer lab is available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jdscollege.edu.in/various-ad-hoc-committee/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

248

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefited by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

248

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	https://jdsqcollege.edu.in/wp-content/uploads/2023/09/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
276	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
276	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent	C. Any 2 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

24

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

18

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students’ representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has an elected Students' Union Body that democratically represents the students fraternity of the College through out the year. This elected student body organises various student centric events, and programmes in association with the College administration. Some of major activities include: Freshers' Social for the Incoming Students, Parting Social for the outgoing students, Saraswati Puja, Annual College Week , Teachers' Day. The Students' Union also collaborates with the College Administration in celebration of various days of national and internal significance such as: Republic Day, Independence Day, World Environment Day, International Day of Yoga, Gandhi Jayanti. They also collaborate in celebration of days having cultural and spiritual significance in context of Assam such as: Janmotsav of Sri Sri Sankardev. Moreover, the Students' Union is an integral stakeholders with regard to the decision making process involving the larger interests of the students community and the College at large.

In relation to the commitment towards the greater good of environment and ecology, the Students' Union also undertakes Swachh Bharat cleanliness drives within as well as at the vicinity of the College campus.

The College also has a functional Yuva Tourism Club, NSS Cell I & II, NCC Units (for both Boys & Girls), IIC and Literary Club.

File Description	Documents
Paste link for additional information	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/5.3.2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

180

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

J.D.S.G. College Alumni Association, Bokakhat, is a registered Alumni Association under the Societies Registration Act XXI of 1860. It bears the Registration No. RS/GOLA/239/G/12 of 2023-2024. The date of issue of registration is 12/06/2023.

JDSG College and the Alumni association jointly believe in creating and maintaining association with its alumni. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the college. The alumni of nearly six decades have worked/ are currently working at various positions/capacities both within the state and beyond. Over the years, the alumni have joined various professional fields like: teaching, administration, armed forces, sports, entrepreneurship etc.

The Alumni Association Contribution through various means:

1. Cash/Book/Asset donation(s)
2. Career guidance.
3. Entrepreneurship awareness.
4. Alumni interaction.
5. Special classroom teaching by Alumni
6. Coaching in Boxing, Athletics, Cricket, Football.
7. Felicitation of distinguished alumni.
8. Drama Workshops.

File Description	Documents
Paste link for additional information	https://jdsgcollege.edu.in/wp-content/uploads/2023/10/Alumni.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

J.D.S.G. College follows a decentralised governance which is in tune with the vision and mission of the institution. The vision of the institution is "Education for Social Justice and Peace". The college has been sincere and devout in its approach to contribute towards the social, moral, economic, literary and cultural upliftment of the students. The college authorities ensure that students from different strata of the society get equal opportunities. for this purpose, the students are provided with various scholarships.

Significant points that are reflective of the vision and mission of the college are as follows:

- The governance of the college strives to achieve the Centre of Excellence in Higher Education
- The college strives to enable the students to be innovative, develop a scientific temperament, be techonologically up-to-date and yet be morally upright so that they can be true global citizens.
- The governance of the college is decentralised and it advocates participative management.
- The Governing Body is at the apex and it consists of members from the teaching and non-teaching staff as well as representative from the guardians.

- The IQAC of the college helps the authority to plan as well as implement various academic and co-curricular activities.
- Several committees are functional to oversee the smooth conduct of activities.

File Description	Documents
Paste link for additional information	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/Adobe-Scan-27-Sept-2023.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College administration devoutly practises decentralised governance and participative management. The Principal is the apex authority who carries out the decisions approved by the Governing Body. He is assisted by the Vice-Principal and Academic In-charge who look after the smooth conduct of the academic as well as the co-curricular activities. Moreover, decisions are taken after various staff meetings conducted from time-to-time. Various committees are also formed for the smooth conduct of the activities.

The following are the functional committees of the college at present:

- Admission Committee
- Anti-ragging Committee
- Anti-tobacco Committee
- Construction Committee
- Campus Maintenance Committee
- Library Committee
- Purchase Committee
- RUSA Committee
- Student Welfare Committee
- Grievance Redressal Cell
- Internal Complaints Committee
-

File Description	Documents
Paste link for additional information	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/committees-naac.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

J.D.S.G. College prepares a strategic/perspective plan for the proper implementation of the governance . The Annual Institutional Perspective plan is uploaded in the college website. The Perspective Plan incorporates all the are activities of the college, including the extension activities. Besides the Annual Perspective Plan, the IQAC has also devised several well-defined policies related to research and development, student support, faculty empowerment etc. all of which are made known to the stakeholders.

- The college has successfully implemented most of the points incorporated in the perspective plan of the previous year.
- A FDP on Teaching, Learning and Evaluation and a workshop on NEP was organised by the college.
- A workshop on IPR was organised.
- A Seminar on SDG was held.
- One workshop for newly recruited faculty members was organised.
- Student induction program was successfully conducted.
- An add-on course on Soft skills was started by the Department of English for the undergraduate students.
- A Community Hall has also been constructed.
- Several student centric activities have also been conducted.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/College-Perspective-Plan-for-2022-2023.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

J.D.S.G. College has an efficient and effective system of administration, appointment and management. The Governing Body is the apex decision-making authority of the institution headed by the President. He/She is nominated by the Government of Assam and the body is constituted as per the provisions of the college management rules. Generally, the Governing Body is constituted of nominees from affiliating university, representative of the teaching and non-teaching staff and also representatives from the guardians. The principal of the college, being the head of the institution executes the decisions taken by the Governing Body. He is assisted by the Vice-principal and the academic in-charge as well as the Heads of the Departments to smoothly execute the decisions.

The various administrative activities are carried out smoothly through various committees, the list of which has been uploaded in the website. The academic in-charge oversees the academic activities in collaboration with the Heads of the Departments and the faculties. A library committee assists the librarian in the library administration.

Regarding the appointment and promotion of the teaching the college follows the OM of the Government which is in accordance with the UGC regulations. The recruitment and promotion of the non-teaching staff is in accordance to the Assam Government Rules.

File Description	Documents
Paste link for additional information	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/committees-naac.pdf
Link to Organogram of the Institution webpage	https://jdsgcollege.edu.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

J.D.S.G. College, Bokakhat undertakes several welfare measures for the teaching and non-teaching staff of the college. Some of the provisions that the college has for the welfare of the staff are as follows:

- JDSG College, Staff Mutual Benefit Fund (SMBF) which not only provides the facility of savings but also provide general and emergency loans at negligible interest rates.
- Provision of financial aid to the staff, both teaching and non-teaching from the Teachers' Unit.
- Provision of 180 days of Maternity Leave to women employees of the college as per the Maternity Benefit Act of the Government of India.
- Provision of Child Care Leave (CCL) to the women employees during their ward's examinations, sickness or certain special circumstances.
- Encashment of Earned Leave at the end of the service periods of the employees.
- Timely disbursal of salaries to the employees.
- Provision of seperate parking facilities for the Principal, teachers and office employees.
- Free wi-fi facilities for the teachers and the office staff.
- Seperate department common rooms with toilet facilities for teachers.
- Provision of PPF and GIS for employees appointed prior to 2005 and NPS to the employees appointed after 2005.
- The College canteen has seperate seating arrangements for teaching and non-teaching staff. It provides refreshment and food at subsidised rates to the college fraternity.
- The college authority as well as the Teachers' Unit

felicitates members from both teaching and non-teaching staff for their achievements in both academic and non-academic fields.

File Description	Documents
Paste link for additional information	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/ilovepdf_merged-4.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- The institution has a standard performance appraisal system for both the teaching and non-teaching staff of the college.
- The IQAC monitors the promotion of the teachers and verifies the API of the concerned teacher as per the OM of the

Government of Assam regarding the CAS promotion.

- The UGC regulations for the recruitment and promotion of Assistant Professors is strictly adhered to.
- The PBAS proforma details the individual teacher's teaching, learning and evaluation related activities, research and academic contributions, administrative support and contribution in extra-curricular activities as per the UGC guidelines.
- The Appraisal/Selection committee, appointed in accordance to the government guidelines, in coordination of the IQAC, scrutinises the proforma and recommends the teacher for promotion.
- The teachers avail duty leaves for attending various academic and non-academic activities and report it to the Principal. It is then recorded in their service books.
- The Appraisal of the non-teaching staff is in accordance to the Assam State Government Employees' Service Rules.

File Description	Documents
Paste link for additional information	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/Promotion-OM-3.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

J.D.S.G. College regularly conducts internal and external financial audits .

Internal Audit:

- The internal financial audit of the college is conducted every year by a certified auditor appointed as per GB resolution.
- This internal auditor audits the various college accounts including the funds generated and the expenses incurred.
- The college also conducts CA audit to conduct special government schemes like RUSA grants and other Infrastructure grants of the college.

External Audit:

- The external audit of the college is carried from time to time by an external auditor nominated by the Directorate of Audit, (Local Fund), Government of Assam.

Mechanism for settling audit objections:

- The responses and suggestions of the Internal auditor/CA are followed and the accounts/funds/receipts and payments are streamlined accordingly.
- The financial activities including tendering to disbursement of money are conducted following the standard government norms.
- All the files pertaining to financial transactions are maintained properly.

File Description	Documents
Paste link for additional information	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/Receipts-and-Payments-Accounts-for-2022-23-1-1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

13,051,410

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

J.D.S.G. College receives funds from the following sources:

- **Government Grants:**This include grants received from the Government of Assam, UGC, RUSA, etc.
- **Funds from various organisations:**The college has received several financial grants from organisations like NRL to construct a community hall and also renovate and construct a state-of-the-art indoor stadium. MAC(Mishing Autonomous Council) has also granted funds for the construction of classrooms.
- **Fees collected from students:** Thecollege also collects funds from various fees from students including admission fee, examination fee and fee for self-financed/add-on courses.
- **Funds collected from the sale of produce :**The college also collects a considerable amount from the sale of produce like napier grass, lemon, etc.

Resource mobilisation strategies and the procedures for optimal utilization of resources:

- The college applies for various government grants like infrastructure grants by providing justification and relevant budget for the same.
- The college also applies to local industries for grants under their CSR schemes.
- The college collects fees from the students belonging to the creamy layer and requests the Government of Assam to reimburse the fees of the students who are exempted from fees under the fee waiver scheme.
- The alumni of the college are also encouraged to contribute to the college.
- The funds received from various sources are then utilised for the construction/renovation of infrastucture, organising events, etc.
- An amount of Rs. 10000/ was allotted to each department from the profit of the Agro-Cell of the college to purchase books for the departmental library.

File Description	Documents
Paste link for additional information	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- The IQAC, JDsg College, persistently endeavours to institutionalize the quality assurance strategies and processes.
- It ensures the timely and efficient conduct of various academic and non-academic activities of the college.
- It also collects, analyses and take necessary actions on feedbacks.
- It also undertakes several collaborative activities with other institutions including signing of MoUs and conducting activities.
- IQAC also conducts quality audits like Annual Academic Audit, Green Audit, Energy audit, etc. and processed certifications like ISO.

File Description	Documents
Paste link for additional information	https://jdsgcollege.edu.in/iqac-formation-notification/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and also record the incremental improvement in various activities. The post accreditation initiatives taken by the IQAC are as follows:

- Several new courses are introduced for the academic development of the college. In fact, several self-financed/add-on/ certificate courses have been introduced in the college.
- Following the recommendations of the NAAC peer team of the third cycle, the college has also introduced post graduate courses in Assamese and Commerce. Proposals have also been sent to the affiliating university and the Government of Assam for permission to start PG courses in English, Economics, History and Political Science.

- Skill courses like Computer Application has also been introduced in the college.
- The college has made it mandatory to conduct 30% classes using ICT .
- The institution has increased the number of digital classrooms by installing projectors in the classrooms.
- Post pandemic, the emphasis has been on blended mode of teaching.

File Description	Documents
Paste link for additional information	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/Add-on-Courses_2022-23-11.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://jdsgcollege.edu.in/iqac-minutes/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Talk on Women's Rights by Advocate of Bokakhat Bar

Association, Ms. Monika Barua on 22/09/2022 .

- Gender Audit was conducted on 22/09/2022.

<https://jdsgcollege.edu.in/wp-content/uploads/2023/10/GAR.pdf>

- A Lecture program was organised on "Women Rights and Empowerment in Contemporary Times", on occasion of National Women's Day, 13th of February, 2023, by NCC Girls' Wing and Women Cell, JDSG College, in Collaboration with IQAC, JDSG College.
- A Slogan Writing Competition was held among students to commemorate International Women's Day on the topic "Women and Freedom" on 6th of March, 2023, since 8th of March, 2023 was a holiday on account of Holi.

<https://jdsgcollege.edu.in/wp-content/uploads/2023/10/7.1.1-Gender-equity.pdf>

File Description	Documents
Annual gender sensitization action plan	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/Adobe-Scan-29-Sept-2023.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/women-1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

For solid waste disposal wastebins have been placed at various places covering the entire campus. The college has a Memorandum of Understanding (MoU) with Bokakhat Municipal Board for the collection, disposal and recycling of all the waste products from the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://jdsgcollege.edu.in/wp-content/uploads/2023/09/was.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College has undertaken many initiatives for providing an inclusive environment, that is, tolerance and harmony towards all kinds of diversities—cultural, regional, linguistic, communal etc. Important days are observed and cultural exchange programmes are also undertaken with other institutions, which further boost the environment of tolerance and harmony. The following days were celebrated during July, 2022 to June 2023-

- Tithi of Srimanta Sankardeva, 29th August, 2022
- Birth Anniversary of Dr. Bhupen Hazarika, 8th September, 2022
- National Unity Day, 31st October, 2022
- International Mother Language Day, 21 February, 2023
- "Bohag Bihu" Celebration, 11th April, 2023
- Bishnu Rabha Divas, 20th June, 2023

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Celebration of Constitution Day(26 th November 2022)
- Celebration of National Unity Day (31st October 2022)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- Independence Day on 15th August, 2022
- Republic Day, 26th January, 2023
- Mother Language Day, 21 February, 2023

- International Women's Day, 8th March, 2023
- World Environment Day , 5th June, 2023
- No Tobacco Day, 31st May, 2023
- Teachers' Day, 5th September, 2022
- Ayurveda Day, 28th October, 2022
- National Women's Day, 13th February, 2023
- Yoga Day, 21st June, 2023

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: AGRIPRENEURSHIP FOR RESOURCE MOBILIZATION

Objectives:

- To optimise the utilisation of available land areas within the campus.
- To impart the knowledge of sustainable farming and cultivation to the students.
- To generate a considerable amount of additional income from the sale of agricultural and vermi-compost products.
- To promote self-employability skills among the students through agricultural and allied farming practices.
- To achieve a green and sustainable campus.

Best practices-2: UPLIFTING AND DEVELOPING YOUNG AND ADULT MINDS (UDYAM)

Objectives:

- To create the sense of belongingness and necessary commitment towards the society and nation at large.
- To help the socio-economically marginal groups/communities of the society.

- The College has adopted the Upper Assam Handicap Centre, situated at its vicinity to provide necessary support and assistance.
- The College aims to undertake several programmes at the neighbouring Orphanage Centre.
- To disseminate awareness at the local/ community level regarding various social, environmental, and gender related issues.
- To engage the students of the college at community/classroom teaching programmes at the nearby schools.
- To organise donation camp/health/cleanliness drives/ blood donation camp at the community level.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

INSTITUTIONAL DISTINCTIVENESS:

Jogananda Deva Satradhikar Gowsami (JDSG) College, is situated in a beautiful natural ambience by the side of N.H. 37, in the close vicinity of the Kaziranga National Park-the world heritage site. Thus keeping in view the proximity to the Kaziranga National Park, the College has a study centre named Kaziranga Study Centre which provides resources and localized patronage for researchers, explorers, environmental activists and independent film makers, bird explorers etc. The student volunteers under the study centre help the authorities of the national park in animal rescue operations and dissemination of relief materials during calamities and extreme situations concomitant with natural disasters.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of Action for 2023-24

1. To prepare for the 4th Cycle of NAAC Accreditation, to prepare the SSR, the IIQA and all related compliance reports etc for the purpose
2. To prepare and celebrate the 60th Foudation Day of the College with a host of programmes starting from January-February, 2024
3. To bring out a multidisciplinary Journal in the auspices of the IQAC
4. To emphasise on more vocational, job-oriented courses, training programmes, etc

Programme on Gender Sensitization-

- Lecture series on gender discrimination and inequality
- Webinars on global and national issues on gender
- Street plays/drama on gender issues particularly domestic violence, harrassment at workplace, etc.
- 2 or 3 days workshop on gender sensitization

Programme on Environment

- Awareness programme on UN sustainable development goals particularly on environment, bio-diversity
- Nature walk/trails, field visits for awareness on biodiversity and its conservation.
- Workshop on environment related various issues like pollution, global warming, deforestation, etc.
- Quiz/lecture programme on environment
- Solid waste management programme/steps, etc.

Best practices

- Programme on promoting multiculturalism, religious tolerance, communal harmony.
- Awareness Programme on saving girl child from early marriage and other related issues.